

Airport Advisory Commission



MINUTES

April 16, 2026 3:00 p.m.

International Stearman Community Center, Stearman Building, Second Floor

1. Call to Order

The meeting was called to order by Aaron Gavin at 3:00 p.m.

2. Roll Call:

Present

Aaron Repp (Chairperson)
David Christensen
Ken Springer (KCAP Rep)
Greg Saul (Council Liaison)
David Carlton
Greg Saul (Council Liaison)

Ex-Officio

Aaron Gavin (Director of Public Works)
Don Miles (Director of Parks & Recreation)

Absent

Phillip Wolford (FBO Rep)

Public Members in Attendance

Toby Myers

3. Approval of Minutes: February 19, 2026 and March 12, 2026, Meeting

Ken Springer made a motion to accept the minutes of the meeting as presented and seconded by David Christensen. The motion passed unanimously.

4. Updates and Reports:

a. FBO Update (Toby Myers)

Phillip Wolford was absent and Toby Myers provided an update stating that the terminal building demolition went very well. Toby asked if any millings would be generated from the parking lot project and Aaron Gavin stated that the contractor would not be removing the existing asphalt so there would not be. Toby mentioned that they have had power outages due to the existing transformer in the parking lot. Don Miles stated that the City will have some millings delivered from another project to Pickard Rd. and they could be used at the airport if needed.

b. Airport Manager Update (Aaron Gavin)

Aaron Gavin provided the Airport Manager update and stated that the terminal building was now demolished. Amp Mechanical will have the materials next week needed for the transformer work in the parking lot. The City Traffic Division called a JULIE locate in for installation of a panel to provide power the helicopter fueling station now that the

terminal building has been demolished. Aaron also stated that the preconstruction meeting for the parking lot project is scheduled for April 27th at the airport.

c. Airport Maintenance Update (Don Miles)

Don provided the maintenance update stating that mowing season had started. Toby Myers asked about mowing less area at the airport and having a farmer bail it for additional airport income. Don stated that they could meet next week to discuss possible areas to not mow. Aaron Repp stated that the bales would need to be kept out of the runway safety areas. Toby stated that at other airports, the bales typically get picked up within 24 hours.

5. Old/Tabled Business:

a. Proposed Hangar Land Lease discussion – Donovan Godsil

Aaron Gavin stated that he had not had any further discussion with Mr. Godsil and no new information to present or discuss at this time.

b. Proposed Hangar Land Lease discussion – Midwest Custom Ag

Aaron Gavin stated that Midwest Custom Ag was not interested in the site at the very north end of the apron and wanted to move forward with the location where the existing maintenance building sits. Aaron stated he gave them the okay to move forward with a design for that site. The land lease language will need to be finalized, including the exact limits of the site once a design is developed. Aaron stated that he would bring the land lease language for discussion and approval by the Commission once enough information is provided by Midwest Custom Ag on their proposed building.

David Christensen asked if the storage of their materials needed to be addressed in the lease and it was agreed that language needed to be included. Toby stated that Jet Air was in discussions with them on fuel purchasing. Ken Springer stated that since we are investing in a new fuel farm, ideally they would purchase fuel from new facility. Aaron Repp stated that he had shared Grant Assurance 22 with Aaron Gavin and that it needed to be reviewed to ensure the airport is in compliance. Aaron Gavin stated that he would discuss the fuel issue with the City's airport consultant to see if they had any guidance or experience with this issue at other airports. Toby stated that the airport needs to know where they are going to fuel, how they will be using the space, and how they are going to load product. David Christensen asked if they would need water. Toby stated that the product typically comes pre-mixed with water.

6. New Business:

None

7. General Discussion of other Airport Related Topics

Aaron Repp stated that a Young Eagles Rally was held on April 12th but unfortunately due to high winds it was a ground event only. Another rally will be held on June 13th and will be open to the public. Aaron Repp also thanked Aaron Gavin for presenting to the local EAA chapter at their annual meeting.

8. Citizen Comments

Toby Myers stated that there would be increased traffic at the Airport in May due to college flying competition being held at the Moline Airport. Pilots would be coming to Galesburg to practice for the competition.

9. Next Meeting: The next scheduled meeting will be Thursday, May 21, 2026 at 3:00 p.m.

10. Adjournment: A motion was made by Ken Springer seconded by David Christensen, to adjourn the meeting at 3:37 p.m.